



Hiring Your First Employee: A Step-by-step Guide

Fred S. Steingold

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The only book that addresses the specific needs of anyone hiring an employee for the first time

Hiring anyone can be intimidating – but this is especially true if you're considering hiring your first employee. A new level of laws and regulations kick in, not to mention all the costs involved.

Fortunately, *Hiring Your First Employee* provides a complete, easy-to-read overview of hiring an employee, as well as legal and practical advice at every step.

Written by bestselling business author and attorney Fredrick Steingold, this tightly focused book will help you:

figure out if it's the right to time to hire determine the salary or wage consider benefits to offer obtain an employee identification number write a job description find and screen applicants prepare the necessary paperwork maintain employee files deal with health and safety issues deposit payroll taxes deduct employment expenses troubleshoot employee problems *Hiring Your First Employee* provides 50-state legal summaries in plain English, sample forms and charts that compare the pros and cons when making decisions about hiring someone.

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